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## **FIMM NEWS**

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*Bratislava (République slovaque)*

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Slowakische Medizinische Gesellschaft SkMA / Slowakische Gesellschaft für Myoskeletale Medizin SMSM

*Médecine Manuelle et Douleur: Evidences et nouveaux défis.*

**Manual/Musculoskeletal Medicine and Pain: Evidence and New Challenges.**

**Manuelle Medizin und Schmerz: Fakten und Herausforderung.**



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## **The message from the Secretary-General**

Presented to the General Assembly at Montreux, September 27, 2003

Dr. Ron Palmer

Dear colleagues

The past year has been an extremely busy one for me in my role as Secretary-General of the FIMM. I have a number of items to report and some observations that need being pointed out to the General Assembly. The very size and role of the FIMM is changing. Indeed, the basis of these changes will have a bearing on the future role of the Secretary-General's office. It is reasonable to point out that all the Executive Officers of FIMM will also have an evolving and changing role, one which will require more devotion of time and effort. Therefore I intend dividing this presentation into two parts, one about what has occurred in the past year and the other about that changes I see occurring within the office of Secretary-General through my own experience.

At the outset I would like to thank our President, Bernard Terrier, for all his help and my Deputy, Michel Dedee. They have each given me support and have been vital in the production of the FIMMM NEWS. Any Office in an organization like the FIMM has to be one of team management. With an international group of this magnitude, the singular role of the individual is far less important than the total team approach. To advance MM Medicine in the International arena requires cohesion and a common direction. There remain differences in philosophy between member nations and a unified approach is required to overcome obstacles that are present and may arise, just through being associated. Simply, the way forward must be by a universal evidence-based scientific approach.

In the evolving world of Medicine past dogma is justifiably dead.

### **Year achievements**

#### **New members**

South Korea and Canada have been welcome as new FIMM member societies. I have had good contact with their Executive Board and look forward to even better inter-medical contact in the future. There is little point in having member nations if we cannot work together.

South Korea has made a proposal that will be discussed during the course of this General Assembly.

#### **New Applicants**

Japan and Bulgaria have indicated that they wish to join FIMM. It is good to see an expansion of FIMM and even better to see contact with Asia. I have had a chance to review some material from Japan and can say that their Society appears well advanced in both education and science associated with MM Medicine. Likewise I have had good e-mail communication with Bulgaria.

#### **Communication with member Societies**

Every effort to contact all member societies of the FIMM has been undertaken. This has not always been successful and the reason why will be explained in the next point. I have tried to reach each member society and advise them of how the

FIMM is trying to liaise better with members. The FIMM Newsletter has been sent to most members. I have offered all member societies the chance of asking the FIMM Executive for any help they feel they may need in training their own members, have offered to advertise their Society Conferences and indeed advertise any educational programmes that they run. The accent has been placed on the FIMM being there to help if called upon.

#### **Up-dating Society Executive addresses**

This has been extremely difficult by the fact of alteration in positions and addresses of their Executive Officers. The FIMM has not been notified in most cases and tracking down the new details has been difficult. In fact it took me 11 months of writing, e-mailing, phoning and annoying my colleagues for details. This work was not necessary had member society Executives let me know of their election results and any changes in address contact. Yes, I am complaining, but as a parent Society the FIMM cannot function adequately without these details. Remember, the FIMM is **YOUR** society. I am only doing the job you have given me and co-operation must be two ways.

#### **FIMM NEWSLETTER**

This year the Newsletter was produced for the first time. The aim of the Newsletter is to give better communication to all members and to be a format for providing information that arises from the EC and SC. It could become a vehicle for publishing scientific work that arises from the proposed Academy. Currently we will try to advertise coming member society events completely free of charge. In addition it would be useful to list member web site addresses. The FIMM NEWSLETTER is not designed to mirror image the FIMM NEWS and should be seen as a helpful addition to what the FIMM is trying to do in regard to better communication with all member societies. You are requested to

forward me any material that your Society would care to have published.

#### **Distribution of FIMM research material**

All members of the SC have been requested to publish in their own Society Journals work that originates from the SC. Richard Ellis is doing a fine job in achieving this through *The Journal of Orthopaedic Medicine*. As Secretary-General I have forwarded considerable material to some member Societies. We also have continual coverage in the Australasian Musculoskeletal Medicine journal. Further material is published in the FIMM Newsletter. The Office of Secretary-General now has a significant role to play in communication, a field that previously was not developed to its full potential. This role will continue to expand in the future.

#### **Swiss Society back-up Office**

The Office of Secretary-General is vital for the proper functioning of the FIMM and for that matter, any large international Society. It should be apparent to all that in the event of injury or death there would be confusion in a "hand-over" and both valuable information and time would be lost. As I mentioned earlier, it would be foolish to think any individual could efficiently manage any Executive Office as a solo entity. On this basis there has been an effort to establish a "back-up" office to ensure these problems do not arise. Fortunately our President agreed and gratefully the Swiss Society has undertaken this role. All relevant material I e-mail to Bernard Terrier and he then passes this onto the Swiss Society. It is my considered opinion that this practice should continue.

#### **Future development**

Changes have already taken place within the function of the Office of the Secretary-General. These changes in role will continue. I wish to reflect on this matter as I see it as a huge developing problem in the future.

The time factor is the prime problem. I have no idea how anyone in a full time medical practice could possibly devote sufficient time to this job and still hold his family together and run a full time medical position. I do speak from considerable insight after one year in this Office.

As you are all aware, I was involved in a serious accident that effectively halted my private practice and teaching career. These very factors have enabled me to find the time to devote to the role of Secretary-General. A conservative estimate would be 15 hours a week spent on FIMM work, a little more when publishing the FIMM NEWS and the Newsletter. This does not take into account time for research work with the Scientific Committee.

I foresee a management problem with running the proposed Academy for the same basic reasons. It will be impossible to devote the time period needed to function effectively. Any International Society, or for that matter, any large industrial Company, would have exactly the same strategic problems. I can only give an example of the Australian Medical Association that has 34,000 members, about the same size as the FIMM, yet without the multi-national connections and the widely differing views held by those members. Here there is a full time secretarial staff and paid officials. Allow me to expand further.

I see the role of Secretary-General becoming a paid full time position. It would

also incorporate managing the day-to-day functions of the Academy. These changes may take time to evolve yet we should all be aware that it is going to happen. Any international organization of this size cannot effectively function without proper management. The time factor will decree that any individual cannot hold down a medical position and then devote sufficient time to the FIMM activities to allow the Society to run both effectively and smoothly. This of course means there has to be a change of method and understanding of the financial side of the FIMM. I am aware many will want to pass these thoughts off. Permit me to say that your head in the sand will not make the matter pass away. I am aware that these are matters for the FIMM Executive to ponder and solve. However, I raise these points for I am only too aware of the problems I personally have been faced with, keeping in mind that I am effectively not in practice. The role of Secretary-General must continue to expand and therefore the position will become untenable in its current status.

I have raised these points for you to think about. I consider it part of my elected position to bring to your attention possible problems that can occur. I thank the General Assembly for appointing me in the role of Secretary-General and I hope that I can continue to serve you well for the remainder of my term.

Report accepted.

## **The President's report 2003**

Presented to the General Assembly at Montreux, September 27, 2003

Dr. Bernard Terrier

Dear colleagues

I was elected President on September 7, 2002 in Kuopio. When I started my term the Federation had 28 members. The Excess of Assets over Liabilities at the end of 2001 was CHF 49'598.55 (Swiss Francs).

One year later the Federation has still 28 members. There are 2 applications for membership. The Excess of Assets over Liabilities at the end of 2002 was CHF 42'973.21 (Swiss Francs).

From October 11-14, 2002 I spent 3 days in Piestany (Slovak Republic) by invitation of the Slovak Society of Myoskeletal Medicine (SMSM). Under the leadership of Dr. Lubica Sorfova and Dr. Stefan Bodnar Dr. Jacob Patijn, Prof. Lothar Beyer, Dr. Victor Dvorak and myself started the first organisational steps for the 14. triennial FIMM Congress in Bratislava. The meeting was very successful and all of us enjoyed the pleasant spa resort and congress center in Piestany.

On November 15, 2002 I visited Vienna to meet with Prof. Hans Tilscher (President of the Austrian Medical Society for Manual Medicine) and Dr. Markus Hanna. It was my first official visit as FIMM President and the meeting was important. The Austrian Medical Society is one of the bigger Societies and one of the first to be a member of FIMM. Some questions arose what the need and value of a FIMM membership is concerned. The meeting helped to clarify the role of FIMM in its

relationships to its members. The traditionally friendly Vienna atmosphere pleased my mind.

Sad news from Prague: On December 4, 2002 the funeral of Prof. Vladimir Janda took place. It was a cold and rainy day in Prag. Germany was represented by Dr. Hermann Tlusteck (President of DGMM) and Prof. Lothar Beyer (Director of Berliner Ärzteseminar ÄMM). The Slovak Republic was represented by Dr. Lubica Sorfova (President of the Slovak Society of Myoskeletal Medicine SMSM). The Czech Republic was represented by Prof. Vlasta Tosnerova and Dr. Jan Vacek. FIMM was represented by Prof. Jacob Patijn and myself. Prof. Karel Levit read the Eulogy. After a dignified ceremony and the procession we were given the opportunity to have lunch with the Janda family. I would like to thank all for their presence.

From January 27-31, 2003 I attended in Odense, Denmark, the FIMM Scientific Committee Meeting and the First FIMM Scientific Conference. Between the two events the FIMM Executive Board held its own meeting. The 5 days in Odense were extremely productive. It gave me the opportunity to get acquainted with the members of the Scientific Committee who have done an extraordinary work. For the first time the Scientific Committee implemented its third part of its project, that is (besides «tools» and «content») «form» and held a one-day Scientific Conference in cooperation with the Danish Society for

Musculoskeletal Medicine DSMM. The Confernce was a tremendous success. At its meeting the Executive Board passed the concept for a new FIMM Policy Committee and accepted, that all Committee members held a specific area of responsibility.

On April 12, 2003 I visited Berlin and met with Dr. Hermann Tlustek, President of the German Society for Manual Medicine DGMM. It was important to transfer thoughts and visions directly from one responsible to the other. I was glad to have given the opportunity to explain directly and personally the position of FIMM in some areas of common interest. The meeting helped to coordinate the positions of the individually very strong 3 German Seminars of which DGMM is the umbrella.

On June 21, 2003 I met with the Committee Chairmen in Amsterdam. The aim of this meeting was to coordinate the work of the Scientific and Education Committee facing some financial limits and establishing a road map for the activities of the two Committees. As a result of this meeting the Chairmen decided to brake down their tasks and rephrase their long term goals with intermediate goals and pursue each of these within the bounds of a specific schedule. The advantage of this procedure should be that it gives the opportunity to make intermediate budgets according to the definition of the sub-tasks, for which ratification by the General Assembly is needed. The Committees should then be more flexible and their work more transparent.

I summarise what has been achieved during the passed 12 months and what remains to be done. I would like you to know what my main goals have been:

- (1) Gain cohesion within FIMM
- (2) Strengthen the appearance of FIMM

I think we have achieved parts of the two goals and I am willing to continue to

achieve further more in both areas.

Every member of the Executive Committee has now a specific task according to a job description. The tasks have been expanded by the one of FIMM's Archivist, Dr. Hans Schmid. If you have anything for the archive of FIMM don't hesitate to contact Hans Schmid. I would also like to mention Paul Cohen, the newly assigned IT-manager of FIMM, who has already made substantial propositions.

Thanks to the Deputy Secretary General, Dr. Michel Dedée, the statutes ratified in 1997 in Prague are now published correctly in the *Moniteur belge*. The *Moniteur* has given note by its issue on July 18, 2002. We have forwarded to our members a file and a booklet of the statutes in French, English, German and Russian.

FIMM has asked the Swiss Medical Society for Manual Medicine, to guarantee by its office, better dissemination of information to the members of FIMM. The service would include:

- (1) continuous handshaking by email or phone and by the network established,
- (2) disseminating of FIMM information.

The Board of the Swiss Society accepted the proposal at its meeting in March 2003 and the Swiss office has found a practical operational solution now. FIMM will very soon have a functioning pro-active network at its disposal.

Finally I would like to thank everyone who has contributed to our activity. It is a great pleasure to work with such a team of dedicated people. Numerous delegates of FIMM's member societies whom I had the opportunity to meet have been most committed. I have met many old friends and made many new ones. Please continue to provide FIMM with your precious assistance.

Report accepted.



## The minutes of the General Assembly 2003

September 27, 2003, 09.00-17.50 hours  
Golf-Hôtel René Capt, Montreux, Switzerland  
Dr. Ron Palmer, Secretary-General

### Members present

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## Apologies

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<b>Canada</b>	letter
<b>Hungary</b>	letter
<b>Luxemburg</b>	e-mail
<b>New Zealand</b>	written report
<b>South Korea</b>	telephone call

## Absent

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Greece  
Netherlands  
Portugal

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## The minutes of the General Assembly

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The meeting was held under the chairmanship of Dr. Bernard TERRIER.

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### Agenda

1. Opening by the President
2. Presentation of the Swiss Medical Society for Manual Medicine SAMM
3. Presentation of the representatives of the national societies
4. Matters arising from the minutes of the last General Assembly (Kuopio – Finland)
5. Report from the President
6. Report from the Secretary General
7. Report from the Chairman of the Scientific Committee
8. Report from the Chairman of the Education Committee
9. Report from the Chairman of the Policy Committee
10. Report from the Treasurer
11. Report from the Auditors
12. Election of Auditors
13. New members: Candidates are Bulgaria and Japan.
14. FIMM «Academy»

15. FIMM «Foundation»
16. Information on the next Congress in 2004 in Bratislava
17. FIMM web-site
18. Date and place for the next General Assembly 2004
19. Any other business
20. Closing of the General Assembly by the President

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### 1. Opening by the President, Dr B. TERRIER

Count and confirm delegate votes present.

Apology: Dr. Michel DEDEE.

### 2. Presentation of the Swiss Medical Society for Manual Medicine, Dr. M. R. BAUMANN.

Outline of Swiss organisation. Committee 5-9 members. Post Graduate programme. Teachers 18. 7 courses 5 locations where held. 7 modules 380 hours. Certificate given. Satellite courses for update Practical workshops. Annual congress Inter-laken. Usually 700 present. Research projects. Currently different treatment therapies on low back pain. Organising next FIMM Congress in Switzerland.

**3. Presentation of the representatives of the national societies**

- a) Number of members
- b) Number of courses since the last General Assembly
- c) Number of meetings since the last General Assembly
- d) Connection to universities
- e) Connection to health authorities
- f) Events since the last General Assembly

Australian report read out by Secretary-General as written by Australian President. Canada not present in person, but sent report read out by President. Letter read out by Chairman for Czech President Dr. Jana JANDOVA. Followed by Prof. Vlasta TOSNEROVA report. Letter read out for Hungarians. E-mail from Luxembourg. Letter from New Zealand read out. Secretary-General gave brief outline of South Korean organisation. Poland has no manual courses and has medico-legal problems. Need help from FIMM for education. Spain (Dr. J. GARCIA-ALSINA) has gross concern over the current finances of FIMM. Suggest that delegates pay their own costs. To provide Secretary-General a copy of their concerns.

**4. Matters arising from the minutes of the last General Assembly (Kuopio – Finland)**

No comment on the minutes. Minutes accepted.

**5. Report from the President, Dr. B. TERRIER**

See FIMM NEWS vol. 12, No. 1, page 3. Prior to outlining the activities of FIMM over the past year Prof. V. TOSNEROVA asked to speak about the late Prof. V. JANDA. Delegates stood in silence in his memory. The President then outlines FIMM's achievement over the past year.

Report accepted.

**6. Report from the Secretary-General, Dr. R. PALMER**

See FIMM NEWS vol. 12, No. 1, page 6. Report accepted.

**7. Report from the Chairman of the Scientific Committee, Prof. J. PATIJN**

See FIMM NEWS vol. 12, no. 1, page 24. Outline of what has been achieved, what is occurring and what is planned by Chairman. An explanation in full of what the principles in medicine and MM Medicine should be. Mention of the financial aspects to quell some anxieties in the forum. Future work involves looking at the aged and the young. This work to be completed within the next 4 years. The aging population is rapidly increasing.

Discussion.

Spain (Dr. J. CARCIA-ALSINA) felt some words were provocative. Spain feels that communication has not been good. The Chairman pointed out that this was so and is now under control, with the Secretary-General office actively helping. Dr. A. MÖHRLE (Deputy Treasurer) pointed out that national societies are partly to blame for not spreading the information that has been published in the FIMM NEWS. Prof. M. KUCHERA (USA) said that as a researcher himself, research is not for everyone, yet is highly important for the evidence based advancement of MM Medicine. The Chairman pointed out what EBM treatment is about. Germany (Dr. H. TLUSTECK) felt that the work of the Scientific Committee is a real boom for FIMM. Austria (Univ. Prof. H. TILSCHER) expressed some concern that teaching methods are out moded and may need to be changed. The Chairman replied that if a treatment or test cannot be reliable, it should be taken out of the teaching system. If

not, the mistake magnifies down the track and is further perpetuated.

Report accepted.

**8. Report from the Chairman of the Education Committee, Dr. G. G. RASMUSSEN**

See FIMM NEWS vol. 12, no. 1, page 27. Programme proposals presented by the Chairman. No questions following speech which was an extensive Power Point presentation. Report accepted.

**9. Report from the Chairman of the Policy Committee, Dr. B. TERRIER**  
See FIMM NEWS vol. 12, no. 1, page 21. Discussion on what proceeded two days ago at the initial Policy meeting. Discussion on costs of Policy Committee meetings. Have a sponsor who takes care of half the overall costs. Total € 10,000 over next 4 years. Report accepted.

**10.a Report from the Treasurer, Dr. V. DVORAK**

The Treasurer thanked the former Treasurer Dr.H. SCHMID for all the past work and the effort for over 20 years. New book keeping system installed. Now quicker and more efficient. The last meeting in Kuopio confirmed the proposed budget. Expenses for events must be lodged within 1/12. Receipts are required and copies not accepted. No questions. Report accepted.

**11. Report from the Auditors, Dr. E. FRÖLICH and Dr. L. REMVIG (absent)**

The Auditors confirm the validity of the report from the treasurer. The report of the Treasurer is accepted unanimously. The assembly also votes unanimously to maintain the fees at 5 CHF/member.

**10.b Budget 2004 presented by the Treasurer, Dr. V. DVORAK**

Will be about CHF 2'000 deficit according to proposed budget. Income CHF 88'800. Expenditure CHF 90'800. Budget accepted.

National Society fees will be mailed 1/1/04. Payment required by end of April. The President pointed out that non-payment of fees for two years is met by expulsion under the statutes.

**12. Election of Auditors**

Dr. E. FRÖLICH and Dr. N. JENSEN are elected. Dr. L. REMVIG has resigned.

**13. New members: Candidates are BULGARIA and JAPAN.**

Prof. T. TODOROV spoke on behalf of the nomination of BULGARIA.

Vote for BULGARIA:  
unanimously.

Dr. K SUMITA spoke on behalf of the nomination of JAPAN. 300 members. Increased 100 in the past year.

Vote for JAPAN:  
unanimously.

BULGARIA and JAPAN are accepted.

**14. FIMM «Academy», issue presented by Dr. M. HUTSON**

Third time this has been presented to the General Assembly. Now there is a timetable for implementation over the next few years. There have been continual evolutions of proposals and these have already been presented to the FIMM Executive. Scientific work within FIMM has the highest priority. International teaching in MM Medicine will be a role of the Academy. Will give greater recognition of our discipline. FIMM offers national membership, not individual membership. The Academy will offer individual membership. Honorary and Associate memberships with no voting rights. National Societies may nominate members. There will of course be accre-

dition. Members will have to make contributions and regular presentations. There will be an Executive Board and a Scientific Board. The Science Board will have 12 members. Executive Chairman will represent the Academy internationally Initially FIMM will choose the Scientific Chairman. Once the Academy is up and running the Chairman will be chosen by the Academy. Funding. There will be a subscription. Finances will be controlled by FIMM. Proposed articles discussed. Legal advice to be sort. Is hoped the Academy will be functioning by 2005.

Discussion.

France suggests the Academy should be separated totally from FIMM. Dr. M. HUTSON suggests that if this did occur, it would be the end of FIMM. Spain mentions that individual members is not the current philosophy of FIMM. Feels that the proposal is not important for FIMM. There is the Scientific Committee. Everyone was happy with what the Scientific Committee was achieving. The Academy could become a club within a club. Dr. M. HUTSON explained that the Scientific Committee can only have 12 members, but the Academy can have hundreds. Prof. A. SITEL sais the Academy should be free. There should not be a subscription. It is explained that the tradition is different in the western world. Dr. A. MÖHRLE summarised what has been covered. Dr. J. GARCIA-ALSINA suggests that the Scientific Committee could be altered to allow as many members as possible and they could pay for membership. An alteration of one statute law could permit this. Dr. M. HUTSON says all these alternatives have been looked at. Dr. E. FRÖLICH points out there is a danger in that all people who have worked on the Academy are still there. Maybe there is a danger that the dream of FIMM is being replaced by a new

dream. Some fundamental concerns are spoken out by Univ. Prof. H. TILSCHER.

The President terminates the discussion.

**15. «FIMM Foundation»,  
Dr. V. DVORAK**

Treasurer outlines the FIMM Foundation. Documentation already drawn up and registered in Zurich. No costs to FIMM at any stage. Already have a working capital of about CHF 5'000. Aim is that the Foundation will support the Eductaion Committee and the Scientific Committe.

**16. Information on the next Congress in  
2004, MUDr. L. ŠORFOVÁ**

To be held in Bratislava. MUDr. L. ŠORFOVÁ speaks about the Congress in 2004. There is good information on the Congress web-site.

[www.fimm2004.sk](http://www.fimm2004.sk)

**17. FIMM web-site, Dr. P. COHEN**

Paul Cohen, new FIMM IT Officer, presented details of a new proposed site. The President pre-empts talk by saying we need the new site to use for the FIMM NEWS and general information distribution. There will be "chat rooms". He pointed out that a saving of CHF 6'000 per year will help pay for the new site. Outline similar to the presentation to the Executive meeting yesterday. The President outlines the actual cost to set up system. The Executive Committee accepted the concept yesterday. Those who do not have computers can still receive the hard copy of the FIMM NEWS.

**18. Date and place for the next General  
Assembly 2004**

The next General Assembly will take place on September 14, 2004 in Bratislava, Slovak Republic. Location of the General Assembly for 2005 is



still open. Eventually Barcelona, Spain.

**19. Any other business**

None

**20. Closing of the General Assembly by the President**

At 17.50 hours.

## The report of the Treasurer 2002

Given to the General Assembly at Montreux, September 27, 2003

Dr. Viktor Dvorak

### Success estimation 01.01.2002 – 31.12.2002

<b>Income</b>	<b>CHF</b>	<b>Expenditures</b>	<b>CHF</b>
<b>Operating yield</b>		<b>Operating expenditures</b>	
<i>Proceeds/income</i>		<i>Interest on capital</i>	
members annual fee	61'540.00	interest and expenses	1'066.30
societies annual fee	4'649.55	<b>Total interest on capital</b>	<b>1'066.30</b>
interest yield of bonds	2'491.60	<i>Administration expenditures</i>	
<b>Total operating yield</b>	<b>68'681.15</b>	office material. print exp. news	4'037.69
		tel./fax/internet/mail Treasurer	1'212.50
		tel./fax/internet/mail S.-G.	1'289.35
		bookkeeping/revision	710.00
		<b>Total admin. expenditures</b>	<b>7'249.54</b>
		<i>Executive Committee</i>	
		President	4'888.85
		<b>Total Executive Committee</b>	<b>4'888.85</b>
		<i>Scientific Committee</i>	
		travel expenses	20'834.07
		<b>Total Scientific Committee</b>	<b>20'834.07</b>
		<i>Education Committee</i>	
		travel expenses	11'805.10
		diverse expenses	1'025.10
		<b>Total Education Committee</b>	<b>12'830.20</b>
		<i>Policy Committee</i>	
		travel expenses	5'956.28
		<b>Total Policy Committee</b>	<b>5'956.28</b>
		<i>General Assembly 2002</i>	
		travel expenses	13'277.10
		diverse expenses	4'524.80
		<b>Total General Assembly 2002</b>	
		<i>Loss of bond assets</i>	
		loss	4'679.35
		<b>Total loss of bond assets</b>	<b>4'679.35</b>
		<b>Total op. expenditures</b>	<b>75'306.49</b>

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	CHF
Total income 2002	68'681.15
Total expenditures 2002	75'306.49
<hr/>	
<b>Operating result 2002</b>	<b>-6'625.34</b>

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### Balance per 31.12.2002

<b>Active capital</b>	<b>CHF</b>
<hr/>	
<i>Cash assets</i>	
UBS 0206-P0327142 cash per 31.12.2002	17'285.16
Bonds value per 31.12.2002	28'648.00
<b>Total cash assets</b>	<b>45'933.16</b>
<i>Demands</i>	
Clearing tax	28.45
<b>Total demands</b>	<b>28.45</b>
<b>Loss of operating result 2002</b>	<b>6'625.34</b>
<b>Total active capital</b>	<b>52'586.95</b>
<hr/>	
<b>Passive capital</b>	<b>CHF</b>
<hr/>	
Transitory liabilities	2'988.40
<b>Total liabilities</b>	<b>2'988.40</b>
<b>Account 8000 (balance per 01.01.2002)</b>	<b>49'598.55</b>
<b>Total passive capital</b>	<b>52'586.95</b>

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# SCHWARZ + NEUENSCHWANDER

## Notariat und Steuerpraxis

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Martin Schwarz, Notar • Walter Neuenschwander, Notar  
Christian Neuenschwander, Notar und eidg. dipl. Steuerexperte

Berne, 3<sup>rd</sup> September 2003  
SCH/dm

International Federation  
of Manual Medicine  
p.A. Dr. med. V. Dvorak  
P.O. Box 121  
7402 Bonaduz

### Report of the Auditor for the year 2002


As independent auditor of your Federation I have examined the account for the year ended 31<sup>st</sup> December 2002.

I have come to the conclusion that

- the balance sheet and profit and loss account are in agreement with the books,
- the book of account has been properly kept.

Based on the result of my examination I recommend that the accounts submitted to you be approved and the organs be discharged.

The independent auditor:

  
Martin Schwarz, notary public

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Büros: Bern, Neuengasse 25 • Wohlen b. Bern • Kirchlindach  
Postadresse: Postfach, 3001 Bern, Telefon: 031 328 01 11, Fax: 031 328 01 18  
E-Mail: [notariat@schwarz-neuenschwander.ch](mailto:notariat@schwarz-neuenschwander.ch)

## Preliminary Budget for 2004

<b>Income</b>	<b>CHF</b>	<b>Expenditures</b>	<b>CHF</b>
Annual member fees	65'000.00	Administration	2'500.00
Annual society fees	5'800.00	Executives/President	8'000.00
Sponsoring PC	3'500.00	Secretary-General	500.00
Interest yield	2'500.00	Treasurer	2'000.00
Bonds sale	12'000.00	Scientific Committee	28'300.00
		Education Committee	16'000.00
		Policy Committee	3'500.00
		General Assembly 2004	13'000.00
		FIMM Dinner 2004	5'000.00
		Web-site	12'000.00
<b>Total income</b>	<b>88'800.00</b>		
		<b>Total expenditures</b>	<b>90'800.00</b>

	CHF
Total income	88'800.00
Total Expenditures	90'800.00
<b>Estimated operating result 2004</b>	<b>-2'000.00</b>

Report accepted.

## **Report of the Chairman of the Policy Committee**

Presented to the General Assembly at Montreux, September 27, 2003

Dr. Bernard Terrier

### **FIMM POLICY 2010**

#### **A. OUTLINE OF THE PROJECT**

##### **A.1. Introduction**

The FIMM Policy 2010 shall be a short and concise document, which comprises the purpose, the visions, the long-term objectives, the values and the principles of conduct of the Federation. It describes a forward-looking ideal of FIMM, which yet should be achievable. It makes use of the room for manoeuvre given by the statutes and the law. It helps to build a workable identity and view within FIMM, and a distinctive image outside.

The implementation of the policy is of strategic importance. It makes clear statements about the values and the attitudes of FIMM towards its members. It demonstrates also the potentials of the Federation.

##### **A.2. Some possible contents**

- values and objectives (perception of members, perception of M/MM, main focus)
- the place and role of science in M/MM
- the place and role of education in M/MM
- strategies, methods
- relations within the Federation (principles of opinion forming, mutual responsibilities, decision sharing, principles of leading)

- structures and procedures
- resources (staff, finances)
- relations outside the Federation (health care institutions, political authorities, public)

##### **A.3. Development of the FIMM policy**

The FIMM policy shall be developed by a small group of dedicated and experienced representatives of M/MM on the instructions of the Executive Board (EB) of FIMM. The composition of the developing group and the Executive Board shall together mirror the "political map" within FIMM. The project must take into consideration the economic situation of FIMM. The period of development shall be no longer than 2 years.

##### **A.4. Implementation of the FIMM policy**

The different stages of development shall be accompanied by feed-back mechanisms. That means that the EB and the General Assembly (GA) will be informed at different stages of the project. Both the EB and the GA shall be given opportunities for feed-back within defined procedures. At the end of the development the first version of the policy is presented to the EB. The EB can ask for an additional revision leading to version 2. Version 2 (or version 1 if no change was necessary) shall be presented to the GA for ratification. After ratification the EB is responsible for implementation of the policy.

## B. IMPLEMENTATION OF THE PROJECT

### B.1. Developing group

The President of FIMM will reconstitute the FIMM Policy Committee (PC) which

shall be the developing group. The invited members of the PC will be confirmed by the FIMM General Assembly 2003.

The following have been assigned as a member of the PC:

Univ. Prof. Hans Tilscher	Austria	<a href="mailto:hans.tilscher@oss.at">hans.tilscher@oss.at</a>	member
Dr. Timo Rousi	Finland	<a href="mailto:timo.rous@khshp.htk.fi">timo.rous@khshp.htk.fi</a>	member
Dr. Marie José Teyssandier	France	<a href="mailto:mjteyssandier@voila.fr">mjteyssandier@voila.fr</a>	member
Dr. von Heymann	Germany	<a href="mailto:Heywer@t-online.de">Heywer@t-online.de</a>	member
Dr. G. Brugnoli	Italy	<a href="mailto:guidobru@libero.it">guidobru@libero.it</a> <a href="mailto:brugnoli@aimm.it">brugnoli@aimm.it</a>	member
Dr. Malgorzata Lukowicz	Poland	<a href="mailto:mluk@amb.bydgoszcz.pl">mluk@amb.bydgoszcz.pl</a>	member
Dr. Bernard Terrier	Switzerland	<a href="mailto:b.terrier@bluewin.ch">b.terrier@bluewin.ch</a>	chairman

An additional person functioning as secretary of the committee can be assigned by

the chairman of the committee. This person will have no role in the decision taking.

### B.2. Time table

1. Meeting	25.09.2003	Montreux, Switzerland	version 0.1
2. Meeting	24.01.2004	Nice, France	version 0.2
3. Meeting	June 2004	location open	version 0.3
4. Meeting	November 2004	location open	version 1.0

Versions 0.1 - 0.3 will be submitted to the EB. The EB can feed back its views.

In 2003 the GA will be informed of the project. The GA will be requested to confirm the members of the committee and to ratify the project.

In 2004 the GA will be informed about the stage of the project (on the occasion of the FIMM Congress 2004 in Bratislava).

After the fourth meeting version 1.0 will be proposed to the EB. The EB can ask for modification if necessary. This will optionally lead to a fifth meeting.

5. Meeting (optional)	May 2005	location open	version 2.0
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After the fifth meeting version 2.0 is proposed to the EB. Modifications by the EB are possible leading to version 3.0.

Version 3.0 is the final version and will be proposed to the GA in 2005 for ratification.



Ratification	Autumn 2005	GA 2005	final version 3.0
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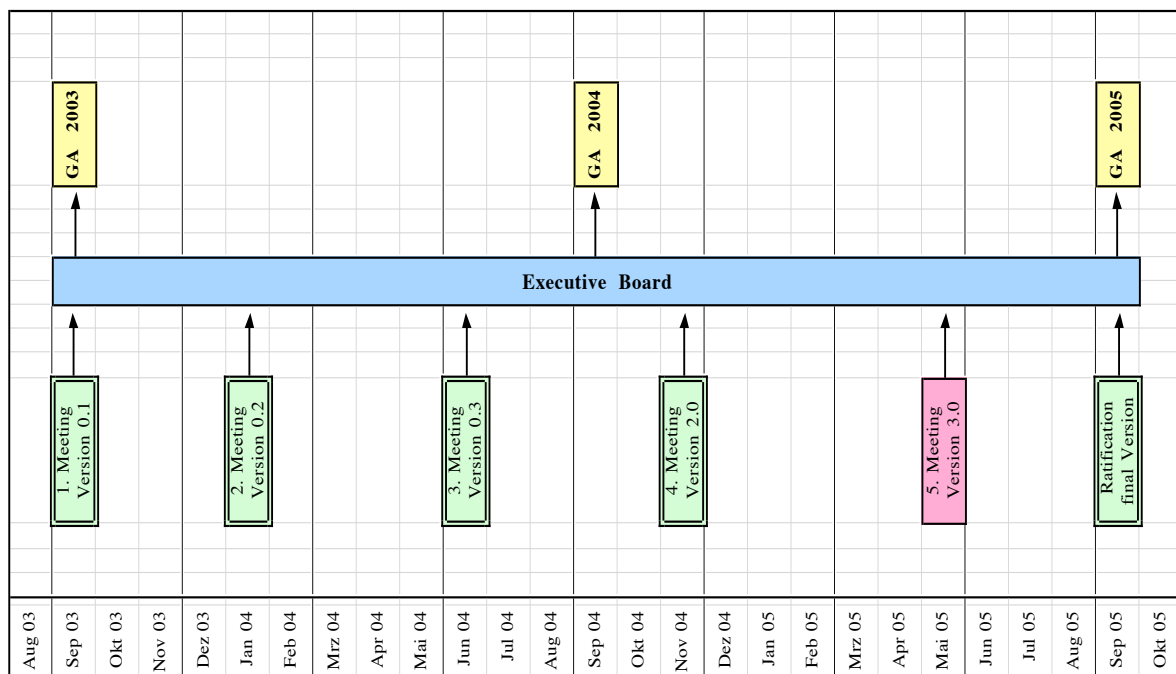
### B.3. Format of the report

The document will be presented in French, English and German. It will be printed in the format of a small booklet and appear on the FIMM website.

### B.4. Costs

1. Meeting	25.09.2003	Geneva, Switzerland	€	3'600.00
2. Meeting	24.01.2004	Nice, France	€	3'600.00
3. Meeting	5./6.06.2004	Zürich	€	3'600.00
4. Meeting	November 2004	open	€	3'600.00
5. Meeting (optional)	May 2005	open	€	(3'600.00)
Presentation	Autumn 2005	GA 2005	€	1'600.00
Total			€	<b>19'600.00</b>

### B.5. Diagramm



### B.6. Sponsoring

The project shall be sponsored by 1 or 2 sponsors.

Report accepted.

# Discussion report of the Chairman of the Scientific Committee

Presented to the Scientific Committee March 3, 2004

Prof. Jacob Patijn

In a previous discussion report I have informed you about my thoughts of the SC in the next four years. After writing the report for the General Assembly in Kuopio I reconsider my thoughts to elaborate a more detailed discussion report in different major topics.

## 1. Implementation of SC-work

We have had five SC-meetings in the past four years. The first two we dedicated to the definition of the problem in MM Medicine and the format of the solution of this problem with respect to the function of the SC. The last three SC-meetings gradually evolved in a more scientific content of the SC-meeting, with a constantly raising level of the presentations. Different areas of the locomotion system were discussed according an agreed schedule (lumbar spine, cervical spine, thoracic spine and extremities). In these meetings, efficacy and reliability aspects were discussed. It became clear that many of these presentations were suitable for publication. Some of them have already been published, mostly as a personal communication, however without a typical general statement of the SC. The need for publication of papers with official SC-statements became badly needed.

During the proceedings of our SC-meetings the question became essential how can the SC disseminate its ideas to all National Societies and their members. In other words, how can we convince the National Societies of the importance of our work. Even more precisely, how can we convince the National Societies and the individual members that our work is essential for the profession? Can we succeed in stimulating evidence based scientific work in our field which provide the international society with material for the so badly needed discussion between schools? This was one of our targets defined in the SC.

Just in this very target, as you can read in my Chairman report, our SC failed. We can list external and internal reasons why we failed, but it is clear that one of the main topics of the next four years is the implementation of our work in the broadest sense. Implementation means information dissemination, courses, presentations for National Socie-

ties, networking, participation in SC-Conferences and FIMM world congresses etc..

How we are going to do this will be discussed below.

## 2. Scientific work in SC

### Reliability

As already mentioned above many presentations of the last SC-meetings were suitable for publication. Only a few have been published. Particularly overviews of reliability studies and some papers focused on restricted clinical conditions were published. In most papers no official statement of the SC with respect of the topic of the article was presented. In the last meeting in Prague several SC-members expressed their wish that the SC has to focus more on consensus aspects in our publications.

In the last three SC-meetings we have collected sufficient material to produce a consensus on the different topics in the field of MM Medicine. With respect to reproducibility we now have just an overview of published studies with respect to a limited number of diagnostic procedures in MM Medicine. many of these studies show methodological flaws.

The question arises whether the SC has to form a Task Force for diagnosis in MM Medicine. For such a Task Force we need an overview of all known tests in MM Medicine (provided by the EC), we need to define criteria for a high quality reproducibility study, we need a standardised method to collect studies and we need a format for statistical analysis. Probably by the Cochrane Collaboration we will find information about this. I recognize that this is a lot of work but certainly will lead to a consensus of diagnostic procedures in the different areas of the locomotor system.

### Efficacy

With respect to efficacy in MM Medicine there is still a controversy in the literature. I think it is necessary that the SC publishes its own consensus to inform the National Societies with the state of the art.

### **Definition of MM Medicine**

A major topic is the definition of MM Medicine. Last decade, many additional diagnostic and therapeutic strategies have entered our field. I think it is one of the tasks of the SC to redefine MM Medicine. In this definition it must be included why MM Medicine is a profession for MDs and DOs. It must be defined what is the core of MM Medicine (segmental dysfunction?), what is derived from the central core, what is school specific, and what is more related to the profession in general. This is a typical topic which must be done in close cooperation with the EC.

I think one of the topics of the SC-meeting in 2004 is the definition in MM Medicine and must be presented at the FIMM congress.

### **Complications in MM Medicine**

Another topic is complications in MM Medicine. The SC has to elaborate an update version which forms a consensus for all countries.

### **Fundamental research**

Fundamental research is very rare in MM Medicine. As far as I know the publications of the book "The Neurobiologic Mechanisms in Manipulative Therapy" was published in 1978 and edited by Korr. Since that time no research has been published about a model to explain the phenomenon of segmental dysfunction or whatever you call it. I think the SC can play an important role in developing an update model.

When we have defined the core of MM Medicine it can give us indications of topics in fundamental research to develop a model to study for instance the segmental dysfunction.

### **3. The Collegium/Academy for MM Medicine**

The next four years we have a lot to do. At least we have to organise two SC-Conferences. Of course we have to elaborate the plans for our Collegium. At the end of the second four-year period we have to succeed in creating a firm base for the future of the Collegium. Such a firm base means as well a scientific as a educational one. Such a Collegium is probably the only survival of FIMM and will make the distance between FIMM and the individual members of the societies shorter. We have to elaborate the Collegium carefully. Perhaps outside the format of such a Collegium we also have to define the best condition for a successful start of the Collegium.

The present composition of the SC, the developed friendship and atmosphere in the meetings and the absence of political debates are the best guarantee

to guide this process. Particularly in the next four years expertise of MM Medicine is needed. Besides, we need of course sufficient financial sources raised by FIMM.

So far my considerations about the contents of the next four years. Please comment before the next SC-meeting.

### **4. Dissemination Policy of the SC**

Before we discuss the content of this policy we have to elaborate in co-operation with the Secretary-General a logistic structure within the SC and FIMM. Until now we have discussed this only theoretically. It is time for real action. It will be elaborated in a separate file which I will send to you.

#### **What information do we disseminate as SC to whom and in what way?**

##### **What information?**

When I say information it concerns two important aspects of the SC:

- a. The general message of the SC, why it exists, why it is important for the international society of MM Medicine and its individual practitioners.
- b. The proceedings of the SC-meetings such as papers and presentations.

##### **4.1.a General SC-message**

Until now we have not succeeded to disseminate the general message of the SC to all the National Societies. Most important restriction factors are the small size of our sometimes overloaded SC, the absence of a professional logistic structure within FIMM with its lack of substantial financial resources, the lack of knowledge of what is really going on in different countries with respect to research in MM Medicine.

##### **Proposed solutions**

- a. The SC has to elaborate a standard format presentation about the work of the SC.
- b. SC-members have to present this standard presentation at the yearly meetings of their National Societies (12 countries).
- c. For the remaining countries FIMM has to stimulate the National Societies to invite the Chairman and/or a SC-member to present this standard presentation on their yearly meetings (the President of FIMM has to write a letter, 18 countries).
- d. FIMM has to provide the financial possibilities to the SC (including travel costs) to support this activity of the SC.

- e. A distinction can be made between poor National Societies and rich ones. In the latter FIMM has to stimulate the National Societies to subsidise their invitation of the SC-Chairman and/or SC-member. In case of lack of financial resources of a National Society FIMM has to guarantee the travel costs.
- f. According to the number the National Societies we can make a schedule for these presentations during a maximum of two years.

#### **4.1.b Lack of information of research in the different countries**

##### ***Proposed solutions***

In a previous questionnaire the SC has tried to collect information about this issue. The results of this questionnaire were very poor because of very low response. Assuming that something has changed after a four-year period of SC we have to try again to inquire this aspect.

- a. Based on the format of the previous questionnaire the SC has to develop a more compact short form to collect this information.
- b. All SC-members use this new questionnaire for their own country to collect information about what is going on in research (12 countries).

- c. The SC-members have to collect e-mail addresses of as many important scientific persons as possible in their countries and/or societies.
- d. The SC has to collect by means of the Secretary-General important e-mail addresses for a more personal approach of the National Societies and/or important scientific persons to gather the essential information.
- e. Finally, a data bank of e-mail addresses can be established which will be available for the SC and which will be updated every year.

#### **4.2. Publication**

In my introduction I have already mentioned in detail all kinds of publications, consensus papers etc..

#### **4.3. International Instructional Course for Scientific Studies in MM Medicine**

To stimulate scientific work we can elaborate a one day course for reliability and efficacy studies. Cooperation with the EC is essential.

## Report of the Chairman of the Education Committee

Presented to the General Assembly at Montreux, September 27, 2003

Dr. Glen Gorm Rasmussen

Edited by Dr. Ron Palmer, Secretary-General

### The Education Committee of FIMM 2002

#### Chairman

Dr. Glen Gorm Rasmussen, Denmark

#### Members

Dr. Guido Brugnoli, Italy

Dr. Egon Fröhlich, Germany

Dr. Joan Garcia-Alsina, Spain

Dr. Marc-Henri Gauchat, Switzerland

Dr. Markus Hanna/Prof. Hans Tilscher, Austria

Dr. Michael Kuchera, USA

Dr. Jukka Mannevaara, Finland

Dr. John Tanner, UK

Dr. Marie-José Teyssandier, France

Dr. Norman Broadhurst, Australia/New Zealand

### Replacements by 2003

Dr. Massino Groppi, Italy  
replaced Dr. Guido Brugnoli

Dr. Matthias Psczolla, Germany  
replaced Dr. Egon Fröhlich

Dr. Jehan Lecocq, France  
replaced Dr. Marie Jose Tessandier

As Chairman I would like to thank those retiring for their diligent work and contribution to the Education Committee of the FIMM.

The year in general had both good and bad aspects. Good news: not much money spent. Bad news: Too little work done.

Unfortunately it does cost a lot of money for workshops and the ultimate progression of goals is reached through the combined aspects of the workshops. With limited finances the rapidity of reaching goals is unfortunately slowed.

During the year a subcommittee was established to review both the glossary and the inventory. **The importance of definite terms has been emphasized** by the Chairman of the Scientific Committee, Prof. Jacob Patijn. Those serving on the Subcommittee on the Glossary are:

(Editor's Note.: The following document has been edited from a Power Point presentation given by the Chairman of the Education Committee to the General Assembly 2003 at Montreux, Switzerland. Any unintentional misunderstanding or any errors of interpretation are the sole responsibility of the Secretary-General.)

This is not a long report, although it is pleasing to state that the Education Committee has never been better prepared to set prioritized goals and reach them. We are pleased with the standard of the work achieved and the effort undertaken by all committee members.

Changes to the Committee occurred in the summer of 2003 and are as follows:

### Glossary Subcommittee

Dr. Michael Kuchera, USA

Dr. Jehan Lecocq, France

Dr. Matthias Psczolla, Germany

Dr. Joan Garcia Alsina., Spain

### **EC programme for 2004**

- Revision of strategy and long range aims of the EC
- Re defining future tasks
- Further development of Master Course
- Interactive internet working groups
- Hands on workshops on diagnostic and therapeutic procedures
- Defining tasks for Scientific Committee essential to the Education Committee
- Implementing results from the Scientific Committee into the education programs
- Further work on glossary/inventory
- Inventory of diagnostic and therapeutic procedures. Reliability and Validity.
- Definition of manipulable lesion
- Co-operation with Scientific Committee in establishing the Academy
- CD ROM edition of tests and techniques

### **Budget problems of the Education Committee**

Last workshop in Vienna 2002 had expenses of CHF 12'314.00. Budget for EC 2002/3 CHF 8'000.00. Lowest cost for workshop in Bratislava 2003 estimated to be CHF 12'000.00. Following discussion with the President and Treasurer this workshop was cancelled.

Estimated budget for the 2004 EC function is about CHF 20'000.00. Therefore there maybe no workshop possible.. Costs for mini-meetings, internet activities and co-ordination functions estimated to be CHF 10'000.00.

### **Planning of the EC for 2003**

No Workshop possible.

The President together with the SC Chairman and the EC Chairman met in Amsterdam. June 20-21, 2003 for revision of strategy. Following the meeting the EC members requested for their opinion on the future tools and goals of the Committee.

Much more work to be done via e-mail and later black-board/chat on the internet. Propositions were sent out to EC members. Further work on the FIMM Glossary with translation into different languages. Second and improved curriculum of the basic Education Course. (300 hours). Planning a Master's Degree (Eventually a joint venture with Universities). Collection of programmes from the different schools via internet. Preparing intervention for the different schools to participate with posters and workshops at the FIMM Congress in Bratislava, September 2004. further development of the international exchange programme. Inventory of diagnostic tests and therapeutic techniques, including CD/ROM and Video. Definition of segmental dysfunction / manipulable lesions. Definition of Manual / Musculoskeletal Medicine. Education on diagnostic and therapeutic strategies. Establishing instructional course on Reproducibility by the Scientific Committee. A request for any other information from EC members.

### **Results of Questionnaire.**

- Glossary Subcommittee (4 language presentation)
- Inventories to include video/CD ROM
- Improved version of curriculum
- Collection of various national programmes
- Definition of segmental dysfunction/manipable lesion
- Definition of manual/musculoskeletal lesion
- Master's Degree
- Diagnostic/therapeutic strategies
- Instructional Course on Reproducibility
- Posters/workshops in Bratislava

There were two negative responses:

- Defining of Segmental Dysfunction
- Reworking the Curriculum

Therefore it was decided to set up workshops on the positives.

### **Conclusion**

I wish to thank my colleagues and friends in the Education Committee for all of the enthusiasm and hard work that they have undertaken. Special thanks go to Prof.

It is the aim of the Education Committee to make all education in MM Medicine evi-

dence based and to work with the Scientific Committee to produce a spinal course for reproducibility.

Our ultimate aim is to have a University based Master Degree.

Report accepted.



**(Draft of April 2004)**  
**Articles of FIMM Academy**

Presented to the General Assembly at Montreux, September 27, 2003  
and revised in April 2004

Dr. Michael Hutson

**ARTICLE 1**  
**INTERNATIONAL FEDERATION FOR**  
**MANUAL/MUSCULOSKELETAL MEDICINE**

**1.1**

These articles apply to an Academy formed by the International Federation for Manual/Musculoskeletal Medicine (whose registered office is at B-4608 Warsage; Thier Saive, 49 Belgium) referred to as "FIMM", and must be read in conjunction with the statutes of FIMM. If any conflict arises between these Articles and the FIMM statutes from time to time, the FIMM statutes shall prevail.

**ARTICLE 2**  
**NAME**

**2.1**

The **name** of the Academy shall be the FIMM Academy, referred to below as "the Academy".

**ARTICLE 3**  
**AIMS OF THE ACADEMY**

**3.1**

The **aims** of the Academy are those of FIMM and in particular:

**3.1.1**

to enhance and develop scientific approaches that focus on musculoskeletally related problems; and

**3.2.1**

to encourage collaboration between scientists and teachers.

**ARTICLE 4**  
**MEMBERSHIP**

**4.1**

**Membership**

The membership of the Academy shall comprise:

**4.1.1** Members

**4.1.2** Honorary Members

**4.1.3** Associate Members.

**4.2**

**Eligibility**

**4.2.1**

A Member must be a person active in Manual/Musculoskeletal medicine or a related field, whose academic accreditation, in the opinion of the Science Board, includes appropriate experience in science or teaching.

**4.2.2**

An Honorary Member must be a person of outstanding eminence in Manual/Musculoskeletal medicine or a related discipline.

**4.2.3**

An Associate Member must be a person or organisation that supports the Academy financially. An Associate member will not have voting rights.

**4.3**

**Election and Appointment**

**4.3.1**

Members shall be elected by the Science Board, or on its behalf by a Membership Committee appointed by the Science Board.

Applications may be made

a) by the applicant;

b) on the applicant's behalf by a National Society (which in these Articles means a National Society which is recognised by or is a member of FIMM and is concerned with the promotion of Manual/Musculoskeletal Medicine), another member of the Academy, or other medical association or association concerned with professions allied to Manual/Musculoskeletal Medicine.

**4.3.2**

Honorary Members shall be elected by a unanimous vote of the Assembly of the Academy.

**4.3.3**

Associate members shall be elected by the Executive Board of the Academy.

**4.3.4**

The Academy shall not have a duty to give reasons for failing to elect any member in any category of

membership.

#### **4.4**

##### **Privileges and obligations**

##### **4.4.1**

All classes of Member may attend general meetings which shall be known as Assemblies.

##### **4.4.2**

Members may submit papers for publication by the Academy. The Scientific Director shall have the right to accept or refuse such submissions.

##### **4.4.3**

Members shall be entitled to vote in all Assemblies of the Academy and to hold office in the Academy

##### **4.4.4**

All members must promote the aims of FIMM and of the Academy as far as lies within their power.

#### **4.5**

##### **Termination of Membership**

##### **4.5.1**

Membership may be terminated by death, resignation or by the decision of the Science Board if, in its judgement, the member has: failed to perform its duties under Article 4.4.4 above;

acted against the aims and interests of the Academy or damaged its authority; or

has failed to pay the membership dues for the Academy for two consecutive years.

##### **4.5.2**

A Member whose membership has been terminated shall have the right of appeal to the Assembly of the Academy.

#### **ARTICLE 5**

##### **DUES**

##### **5.1**

The annual dues or subscriptions for Members shall be decided by the Assembly of the Academy, following recommendations by the Executive Board.

##### **5.2.**

No dues shall be payable by Honorary Members.

##### **5.3.**

Dues for Associate Members shall be determined by the Executive Board of the Academy.

##### **5.4.**

Membership dues shall be paid by bank direct debit, or such other means as the Finance Officer shall determine.

##### **5.5**

No dues shall be payable by a member who has both attained the age of 70 and has completed 10 years continuous membership of the Academy.

#### **ARTICLE 6**

##### **OFFICERS**

##### **6.1**

##### **Designation**

The Officers of the Academy shall be Chairman, Scientific Director, Administrative Officer and Finance Officer.

##### **6.2**

##### **Chairman**

The Chairman shall be appointed by the FIMM General Assembly for a period of one year, but may be reappointed for a maximum term of four continuous years.

The Chairman shall preside at all Assemblies and Executive Board meetings of the Academy.

##### **6.3**

##### **Scientific Director**

##### **6.3.1**

The first Scientific Director shall be appointed by the FIMM Executive Board for a period of one year, but will be eligible for election subsequently subject to a maximum term of four continuous years.

##### **6.3.2**

Subsequent Scientific Directors shall be elected at the Assembly of the Academy by those members of the Academy whose national societies are FIMM Members, provided that each national society shall nominate one member only. The Scientific Director shall be elected for a period of one year, but will be eligible for election subsequently subject to a maximum term of four continuous years.

##### **6.3.3**

The Scientific Director shall be the Chairman of the Science Board and shall deputise when necessary for the Chairman of the Academy.

##### **6.4**

##### **Administrative Officer**

##### **6.4.1**

The Administrative Officer shall be appointed for a period of four years (but may be reappointed at the end of that term for further periods of four years) by the FIMM Executive Board, which may also remove this officer from office.

##### **6.4.2**

The Administrative Officer's responsibilities shall include:

attendance at the Executive and Science Board meetings;

acting as secretary to the Boards; and keeping and distributing records of Board meetings;

executing the decisions of the Executive and Science Boards.

## **6.5 Finance Officer**

### **6.5.1**

The Finance Officer shall be appointed for a period of four years (but may be reappointed at the end of that term for further periods of four years) by the FIMM Executive Board, which may also remove this officer from office.

### **6.5.2**

The Finance Officer shall be responsible for the management and investment of funds, collection of dues, making disbursements as approved by the Executive Board and preparing annual accounts for approval by the Academy.

## **6.6**

### **Remuneration**

### **6.6.1**

The offices of Chairman and Scientific Director are honorary and the holders shall not be entitled to any remuneration from the Academy save for travelling/subsistence allowances approved in advance by the Executive Board.

### **6.6.2**

The Administrative and Finance Officers shall be entitled to such remuneration as may be approved by the Executive Board.

## **ARTICLE 7 BOARDS AND COMMITTEES**

### **7.1**

#### **Executive Board**

The officers will consist of Chairman, Scientific Director, Administrative Officer and Finance Officer.

### **7.2**

#### **Science Board**

### **7.2.1**

The Science Board shall consist of the Scientific Director, the Administrative Officer and 12 members. It shall be chaired by the Scientific Director.

### **7.2.2**

The members of the Science Board shall be elected by the Assembly of the Academy for a period of four years.

### **7.2.3**

The Science Board shall be responsible for:

all scientific and educational matters;

the scientific content of the FIMM Congress,

Referral of appropriate scientific and educational material for publication in reputable journals or on the FIMM website.

## **7.3**

### **Committees**

### **7.3.1**

The Executive Board may appoint such committees on such terms as it considers appropriate.

### **7.3.2**

The Science Board may appoint such technical committees to assist in the carrying out of its functions on such terms as it considers appropriate.

### **7.3.3**

The Scientific Director may appoint technical committees to represent fields of interest, and (if deemed necessary) a Membership Committee.

## **ARTICLE 8 MEETINGS**

### **8.1**

The Academy shall hold one Assembly in each calendar year, which shall be the annual general meeting of the Academy.

### **8.2**

The business of the annual general meeting of the Academy will consist of:

receiving and considering the annual reports of the Executive Board for the previous financial year,

receiving and considering the annual report of the Science Board for the previous financial year,

receiving and considering, and if thought fit, accepting the financial accounts and Financial Officer's report for the previous financial year,

electing such officers and Board members as may be required under these Articles,

electing Honorary Members,

electing an auditor,

determining the amount of the annual dues for Members,

determining any appeal against termination of membership under Article 4.5.2 of these articles,

such other business as may be approved in advance by the Chairman.

### **8.3**

The Academy may hold other Assemblies for such purposes and at such times as the Science Board shall determine.

### **8.4**

Except for the election of the Scientific Director under Article 6.3.2 of these articles, every member present shall have one vote. Decisions will normally be taken by a show of hands, but a secret ballot may be held at the discretion of the chairman. Unless otherwise stated in these articles, all decisions will be made by simple majority.

**8.5**

Decisions of the Assembly shall be valid if one quarter of the membership (excluding honorary and associate members) is present. If insufficient members are present, the Assembly shall be adjourned to a date determined by the Chairman of the Assembly and not later than four weeks from the original Assembly. Decisions of the adjourned Assembly shall be valid whatever number of members are present.

**8.6**

Written notice of not less than two months shall be given to all Members of every category for each Assembly.

**8.7**

Committees appointed by the Executive Board will meet at the discretion of the Chairman of the Academy.

**8.8**

Committees appointed by the Science Board will meet at the discretion of the Scientific Director.

**8.9**

Boards and Committees shall decide their own rules of procedure, and in default of such decision, the rules applying to Assemblies shall apply.

**8.10**

The proceedings of the Academy, the Executive Board, the Science Board and any Committee of either Board shall not be invalidated by any defect in the election or qualification of any Member.

**8.11**

The accidental omission to give, or failure to receive notice of any Assembly or meeting of the Executive Board, the Science Board or any Committee of either Board shall not invalidate the proceedings of that Assembly or meeting.

**ARTICLE 9**

**BUDGET AND ACCOUNTS**

**9.1**

The financial year as the Academy shall be the same as the financial year of FIMM.

**9.2**

The Academy shall be financed by membership fees, sales of publications, benefactors and any surplus arising from events held by the Academy.

**9.3**

The Finance Officer shall be responsible for recording the assets, income and expenditure of the Academy in properly drawn accounts. As soon as possible after the end of the Academy's financial year, the Finance Officer shall submit the accounts to the Academy's auditor. The audited accounts, following approval by the Executive Board, shall be submitted for the approval of the Assembly at its annual general meeting.

**9.4**

All moneys not required for immediate working purposes shall be invested in such investments as may be authorised by law for Trust or charitable funds.

**ARTICLE 10**

**LANGUAGES AND ANNOUNCEMENTS**

The working language of the Academy will be English.

**ARTICLE 11**

**DISSOLUTION OF THE ACADEMY**

**11.1**

The Academy shall be dissolved if its dissolution is approved by a majority of two-thirds of the FIMM Assembly.

**11.2**

If the Academy is dissolved, its remaining assets, after settlement of any debts, shall be transferred to FIMM, or if FIMM has ceased to exist, to such other charity or public body, with similar aims and objectives to the Academy, as the Assembly shall decide.

**ARTICLE 12**

**LAW AND JURISDICTION**

These articles shall be read in accordance with the law of Belgium and subject to the jurisdiction of the Belgian court.

## Report of the Archivist

Presented to the Executive Committee September 2003

Dr. Hans Schmid

I was assigned to be a FIMM Archivist at the General Assembly of FIMM in Dresden, 2000. The "Millenial FIMM Address", consisting of a historical survey of FIMM and the recent developments was a lecture of Dr. Philip Greenman and me at the 13<sup>th</sup> Triennial Congress of FIMM in Chicago in July 2001. It was completed by me until the Annual Congress of the Czech Myoskeletal Society in Liberec, October 2002, and sent to the President at this time Dr. Michael Hutson.

The first Executive Committee Meeting under the chairmanship of President Bernard Terrier took place in Odense, Denmark, in January 2003.

The FIMM Foundation was officially established through Swiss Law on March 6<sup>th</sup>, 2003 in Zürich, Switzerland. The Foundation should support the education and scientific activities within FIMM.

Dr Michael Hutson, 1<sup>st</sup> Vice President of FIMM, outlined the concept of a FIMM Academy. This Academy will offer individual multinational membership to medically qualified scientists, clinicians and teachers of MM Medicine, so that they may meet, collaborate and divulge their interests and work to the benefit of FIMM, to the medical profession in general, to themselves, and subsequently to our patients. The Scientific Committee will become incorporated into the FIMM Academy.

The first number of the FIMM NEWS-LETTER was edited in June 2003 by Dr. Ron Palmer, Australia. It will bring current happenings within FIMM and general up-

dated information to the national societies' members. The newsletter will not be a smaller version of the FIMM NEWS.

The 12 GOLDEN RULES for Good Clinical Practice, accepted by the International Conference of Harmonization were enlarged into 13 GOLDEN RULES in order to fullfill the demands in MM Medicine by Dr. Lars Remvig, Denmark and Dr. Richard Ellis, UK. Rule 13 will keep everyone fully informed about the trial.

The new Web Master will be Dr. Paul Cohen, Switzerland.

The Policy Committee Meeting will be on September 25<sup>th</sup>, 2003 in Montreux, Switzerland.

The General Assembly of FIMM will take place in Montreux, Switzerland 25<sup>th</sup> to 27<sup>th</sup> September 2003. After the General Assembly the First FIMM International Instructional One Day Course for Reliability will be held on 28<sup>th</sup> September, 2003, in Montreux.

The President of FIMM Dr. Bernard Terrier has a budget of CHF 31'000.00 for the General Assembly donated by the official Meeting Partners Mepha AG and the Swiss Medical Society for Manual Medicine. Because of this budget the President has decided to pay the accommodation costs for delegates from several Eastern European countries..

This report ends on September 15<sup>th</sup>, 2003.

# **The General Assembly of FIMM 2004**

## **Bratislava (Slovak Republic)**

By Invitation of the Slovak Society of Myoskeletal Medicine SMSM  
a member of Slovak Medical Association SkMA

### **Programme of the General Assembly 2004**

<b>Date</b>	September 14, 2004
<b>Time</b>	1030 – 1800 o'clock
<b>Place</b>	Hotel FORUM Hodzovo námestie 2 SK-816 25 Bratislava, Slovak Republic Tel. +421 2 5934 8111 Fax +421 2 5441 4645 <a href="mailto:hotel@forumba.sk">hotel@forumba.sk</a> <a href="http://www.forumba.sk/">http://www.forumba.sk/</a>
<b>FIMM Dinner</b>	1930 o'clock, according to special programme (only for FIMM representatives and their partners)

### **Agenda**

1. Opening by the President
2. Presentation of the Slovak Society of Myoskeletal Medicine SMSM, a member of Slovak Medical Association SkMA
3. Presentation of the representatives of the national societies (limited to 4 minutes per presentation)
4. Matters arising from the minutes of the last General Assembly (Montreux – Switzerland)
5. Report from the President
6. Report from the Secretary General
- 7.a Motion by the German Society of Manual Medicine DGMM:  
Moratorium regarding agenda point 7.b\*
- 7.b International Academy for Manual/Musculoskeletal Medicine (FIMM Academy)
8. FIMM Foundation
9. Report from the Chairman of the Scientific Committee
10. Report from the Chairman of the Education Committee
11. Report from the Chairman of the Policy Committee: FIMM Policy 2010.
12. Report from the Treasurer

13. Report from the Auditors
14. Election of Auditors
15. Exclusion of the Russian Federation (represented by the Russian Society for Manual Medicine) according to article 5 of the statutes
16. New members: Candidate is the Russian Federation (represented by the League of Professionals in Manual Medicine).
17. Information on the next FIMM Congress
18. FIMM-Website
19. Date and place for the General Assembly 2005
20. Any other Business
21. Closing of the General Assembly by the President



## Thanks to the Swiss!



Dr. Marc-Henri Gauchat  
President of the Swiss Medical  
Society for Manual Medicine  
Picassoplatz 4  
CH-4052 Basel  
Switzerland

Baden, 27.09.2003 / BT

Dear Marc-Henri

On behalve of FIMM I would like to thank you  
and the Swiss Medical Society for Manual  
Medicine for the wonderful invitation to the  
General Assembly of FIMM held in Montreux  
from September 26-27, 2003.

It was a marvellous event with the best of local  
organisation that FIMM could expect. The  
social programm and the food as well as the  
gala dinner were of high class.

Thank you very much.

Best wishes and regards

Handwritten signature of Dr. Bernard Terrier.

Dr. Bernard Terrier  
President FIMM