

From the desk of the President

Dear delegates and societies officers,

Since we short-termed had to cancel the General Assembly (GA) because of the war in Israel, we have to improvise a lot and prepare the on-line GA in limited time.

Therefore, I ask you in advance to excuse us for last-minute correspondence and communication.

As well that the on-line GA will not be as perfect organized as we hoped for and were used to, as we did in 2020/2021 during the Covid-19 Pandemic.

Nevertheless, hereby the instructions and the agenda for the **online GA on November 5th 2023**.

- **The ZOOM-meeting will start at 12:00Hrs** UTC. Please look at f. i. <https://www.worldtimebuddy.com> for the exact time in your region. Note: GMT = UTC
- You will receive a link to our ZOOM-meeting prompt by e-mail as well as by WhatsApp.
- You can enter ZOOM from 15 Minutes before starting time.
- Please Mute your sound at entrance and as often as possible. Only if you want to speak, open your Microphone.
- If you want to interrupt or have a question, raise your hand with the Icon below at your screen. I will give you the opportunity to speak.
- We will not have presentations from the delegates. Instead, I will present each Society and ask for changes.
- At Agenda point 12 you will have the opportunity to ask questions or make remarks concerning your or other societies. Please note that we limit your contribution to 2 minutes. Let me know up to Friday 3rd of November if you want to use this time. I will schedule this then on Agenda point 13.
- We will not have "difficult items" on our agenda because discussion on ZOOM are complicated.

If there is anything we have to know, change or you want to mention, please let me know the upcoming days. As well for questions. I am at your service !!

We hope to see you all in a week and hope for a fruitful General Assembly, despite all sad and difficult circumstances in the world.